

BOARD OF COUNTY COMMISSIONER'S MINUTES

SEPTEMBER 03, 2013

Rennie Cook, Owner and President of Triumph-Team, led in prayer and the pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 3rd day of September 2013 in the conference room of the County Office Building by Chairman Rusty Sullivan. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Linda Atkins, Secretary

Tammy Belinson, County Clerk, was absent.

Others present were: Assistant District Attorney Heather Darby, Melinda Duke, Keri Lyles, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, Joy Hampton, Mick Hinton, Trent Bourland, Denise Ellison, Sheriff Joseph Lester and Earl Cox.

After the reading of the minutes of the Regular Meeting of August 26, 2013 and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, due to so many line items, the bids be accepted and that the awarding and/or rejecting of the bids be **tabled** until a later date, for Bid#-**HWY-1627**-Four (4) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 22, 2013 through January 21, 2014.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY							
BID: #HWY-1627 Bulk Oils, Lubricants & Antifreeze							
List of Individual Bidders							
	Clark Oil Distributors, Inc.	Hooten Oil Co., Inc.					
BID: # HWY-1627							
DEPT: Commissioner's							
DATE OPENED: 9-3-13							
	1	2					
					AWARDED:		
Non-Encumbered					Tabled 9-3-13		
Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.							
The bid term will be from September 22, 2013 January 21, 2014							
Contact Person:	Jack Clark	John Andrade					
Title:	President	Sales Manager					
Address:							
	P.O. Box 970	P.O. Box 66					
	Sapulpa, OK 74067	El Reno, OK 73036					
Telephone Number:	918-224-3070	405-262-1966					
Fax Number:	918-224-5633	405-262-6368					
NON-COLLUSION AFFIDAVIT:	YES	YES					

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **award** the low bid of **Metro Flooring & Design**, Bid #1, in the amount of \$21,196.84, for **Bid #-HD-1624** – for the removal of Old Carpet and the Purchase and Installation of New Carpet and Porcelain Tile for the Cleveland County Health Department located at 250 12th Ave. NE, Norman, OK. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

C. Items of Business:

1. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Agreement** between the Board of Cleveland County Commissioners and Landport Systems, Inc. for Internet Driven Work Order Management Software with a one-time initial setup and training fee of \$1,450.00 and a monthly fee of \$245.00. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

2. Rod Cleveland moved, seconded by Darry Stacy, to **accept** the **donation** of two (2) AM General M929 Dump Trucks to the Cleveland County District #1 and two (2) V-T Dump Trucks to Cleveland County District #2 from the Department of Central Services.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

3. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** to declare surplus and transfer Unit #B301-0007, 1994 Chevrolet Cheyenne Pick-up Truck from the Cleveland County Sheriff’s Office to Cleveland County Building Maintenance Department.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

4. Darry Stacy moved, seconded by Rod Cleveland, to **table** until a later date for further review the **Agreement** between the Board of County Commissioners on behalf of the Cleveland County IT Department and Windstream Communications for Maintenance and Service on the County’s T-1 Bundle for a Monthly Charge of \$510.68 and Dynamic IP for a Monthly Charge of \$1,743.10 for the period of September 1, 2013 through June 30, 2014. The Contract is renewable for an additional three (3) fiscal years upon approval of both parties.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

5. Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the **Resolution** Disposing of the following Equipment from Cleveland County District #3 to Surplus and Junked:

- a. D302-120 1992 WG64 GMC Dump Truck with Dump-bed
- b. D339-01 YWCO Concrete Vibrator
- c. D421-48 (3) 42” Shop Fans
- d. D421-72 John Bean 7700 Tire Changer
- e. D421-73 BADA Tire Balancer
- f. D425-09 HT-75 Pole Saw
- g. D425-14 DBS-50H Diamond Saw Head

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

6. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **July 2013 Monthly Report** of the following Officers:

- a. Jim Williams, County Election Board Secretary
- b. Tammy Belinson, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Reynolds, County Treasurer
- e. David Tinsley, County Assessor
- f. Joseph Lester, County Sheriff
- g. Neil Hann, Health Department

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

7. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **April, May, and June 2013 Monthly Cash Bond Reports** for the Cleveland County Sheriff Joseph Lester.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Cash Fund Appropriations:**

a.	Co. Assessor’s Revolving	\$	791.50
b.	Bridge Capital Improvement	\$	21.61
c.	Cleveland County Justice Center	\$	152,747.94
d.	Co. Bridge & Road Improvement	\$	60,286.01
e.	Co. Clerk’s Lien Fee	\$	4,464.85
f.	Co. Clerk’s Preservation Fee	\$	34,085.00
g.	County Health	\$	9,290.56
h.	Court Clerk Revolving	\$	11,794.88
i.	DA Incarceration Costs	\$	692.98
j.	Drug Court Revolving Fund Adult	\$	854.00
k.	Co. Fair Board	\$	22,343.50
l.	Highway Unrestricted	\$	486,906.76
m.	S.T.O.P. Violence Against Women	\$	2,706.00
n.	Sales Tax	\$	705,887.62
o.	Co. Sheriff Commissary	\$	37,261.43
p.	Sheriff Courthouse Security Service Fee	\$	3,693.77
q.	Co. Sheriff Revolving	\$	118,719.00
r.	Co. Sheriff Service Fees	\$	177,952.74
s.	Sheriff Jail Fund	\$	7,339.50
t.	Co. Treasurer’s Certification Fee	\$	6,975.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

9. Rusty Sullivan moved, seconded by Darry Stacy, to **approve** the **Resolution** by the Board of County Commissioners concerning Temporary and Closed Bridges in the

National Bridge Inspection Standards (NBIS) Bridge Inventory maintained by the State of Oklahoma. The following bridges are in District #3 and will be removed from the NBIS Bridge Inventory:

<u>NBI</u>	<u>Structure No.</u>
01361	14E1260N3250007
01967	14E1320N3220001
01968	14E1320N3240005
00153	14E1330N3170008
01182	14E1360N3190001
00405	14E1390N3190009
10803	14E1410N3200005
07545	14N3150E1190005
01292	14N3270E1410002
07597	14N3270E1420003

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

10. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #1:

14-1526 T2A	Fastenal Industrial & Const.	\$ 1,200.00
14-1529 T2A	Steve’s Wholesale Dist.	\$ 500.00
14-1541 T2A	Kenneth Goad	\$ 4,000.00
14-1554 T2A	Total Equip. & Rental	\$ 1,500.00

District #3:

14-1558 T2A	Copelin’s Office Center	\$ 500.00
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Building Maint:

14-1476 SM2	Empire Paper Co.	\$ 3,000.00
14-1531 SM2	Copelin’s Office Center	\$ 2,000.00

Commissioner’s Office:

14-1533 D2	Copelin’s Office Center	\$ 500.00
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IT Dept:

14-1534 K2	Copelin’s Office Center	\$ 500.00
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Fair Board:

14-1497 FF2	Atwood Distributing	\$ 1,000.00
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Health Dept:

14-1512 MD1C	Donovan Mercer	\$ 500.00
14-1519 MD1C	Gayla Coffey	\$ 50.00
14-1520 MD1C	Blanca Rangel	\$ 100.00

Sheriff’s Dept:

14-1513 B2A	Performance Muffler	\$ 800.00
14-1514 B2A	Spectro Wire & Cable	\$ 500.00
14-1550 B2A	Sooner Copy Machines	\$ 800.00

14-1561 R3BS2A	Copelin’s Office Center	\$ 300.00
14-1563 CCJC2	Copelin’s Office Center	\$ 800.00
14-1564 B2A	Copelin’s Office Center	\$ 1,000.00

Purchasing Dept:

14-1568 SP2	Copelin’s Office Center	\$ 500.00
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The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

11. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

FY 12/13

General:

13-0069-SM2	13-0071-SM2	13-3896-SM2	13-4498-SM2
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Sheriff Service Fee:

13-1754-CFB2	13-4503-CFB2	13-4831-CFB2
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Sheriff Revolving Fund:

13-5009-CFBRE2

Co. Clerk Preservation Fund:

13-3879-CFFP2

FY 13/14

General:

14-0067-CCJC2	14-0972-CCJC2
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Highway:

14-0139-T2A	14-0239-T2A	14-0254-T2A	14-0275-T2A
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Sheriff Commissary Fund:

14-0610-CFBC2

Fair Board:

14-0115-FF2

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes;
Motion carried.

12. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

FY 13/14

a. General Fund	\$ 361,317.44
b. Highway Fund	\$ 88,818.23
c. Health Fund	\$ 10,206.16
d. Sheriff Commissary Fund	\$ 9,675.46
e. Treasurer Certification Fee	\$ 5,180.38
f. Fair Board Fund	\$ 3,458.21

FY 12/13

a. General Fund	\$ 53,023.53
b. Highway Fund	\$ 15,000.00
c. Health Fund	\$ 343,215.90

d. Sheriff Revolving Fund \$ 275.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

D. There was no **new business** to come before the **Board** for discussion.

E. Commissioner’s Discussions regarding County Business:

Rusty Sullivan said that it would be nice to see everyone at the County Fair that is coming up this weekend. The annual County Free Fair is preparing for its 105th year for three days beginning September 6th through the 8th, 2013, located at 615 E. Robinson, Norman, OK 73071.

F. There were no **comments** from the **public**.

G. There being no further business to come before the Board, Darry Stacy moved, seconded by Rod Cleveland, that the meeting be **adjourned** at 1:20 pm.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s note: Agenda was posted on August 30, 2013 at 8:26 am.)